




# What to do in the event of local bush fire activity

## Information for parents and carers

Our School's **Risk Classification is a Category 1** - If a **catastrophic fire danger** rating has been issued for the following school day our school will proactively temporarily cease operations. In these circumstances, we will communicate alternative educational arrangements that will be put in place. This may include re-locating to another school, where practicable, or students learning from home.

|   |                       |   |                              |  |                                  |
|---|-----------------------|---|------------------------------|--|----------------------------------|
|    | <h3>ADVICE ALERT</h3> |    | <h3>WATCH AND ACT ALERT</h3> |   | <h3>EMERGENCY WARNING ALERT</h3> |
| <p>A bush fire has started, there is no immediate danger, our school will:</p> <ul style="list-style-type: none"> <li>▪ Update student rolls and account for early leavers/absences in our school system</li> <li>▪ Monitor air quality and adjust school activities accordingly i.e. if smoke affected cease outdoor activities</li> <li>▪ Monitor Fire Danger Ratings, <i>Fires Near Me</i> app, <i>Live Traffic NSW</i> app and local ABC Radio</li> <li>▪ Parents/carers will be kept informed via Skoolbag, Facebook or SMS</li> </ul> |                       | <p>There is a heightened level of threat and bush fire conditions are changing, in addition to the Advice Alert procedures:</p> <ul style="list-style-type: none"> <li>▪ If possible, we will alert parents/carers the day before via Skoolbag, Facebook or SMS. If the district is affected by heavy smoke, consider keeping students with an Asthma Plan at home.</li> <li>▪ Parents/carers stay updated using the <i>Fires Near Me</i> app, <i>Live Traffic NSW</i> app and/or listen to local ABC Radio</li> <li>▪ School will take action to prepare i.e. provide regular updates of bush fire activity to all occupants and prepare bush fire emergency equipment</li> <li>▪ We will liaise with NSW RFS Central Coast District for support and advice. If required, we will take action to implement our <i>Bushfire Response</i></li> </ul> |                              | <p>This is the highest level of bush fire alert.</p> <p>Our school will take action to implement our <i>Bushfire Response</i></p> <p>We will continue liaising with NSW RFS Central Coast District and keep parents/carers informed of all actions taken by the school</p> |                                  |

## EVACUATION PROCEDURES

We will be evaluating the safety of all staff and students, with the NSW RFS Central Coast District, throughout the bush fire event. If the threat is increasing it may be determined that it would be safer for all persons to evacuate to our designated refuge. If an **EVACUATION** is to occur we will:

- Immediately inform parents/carers via Skoolbag, Facebook or SMS
- Safe transportation will be coordinated to relocate all persons to our designated evacuation refuge
- Information will be provided all parents/carers and arrangements will be made for the safe pick up of all persons from the designated evacuation refuge

## SHELTERING PROCEDURES

In the event of an approaching bush fire threatening our school premises within one hour, our primary action is to **SHELTER IN PLACE**

- All occupants will be relocated and accounted for at our designated refuge
- Parents/carers **DO NOT COME TO THE SCHOOL** we will be safely sheltering in place and keeping all staff and students calm through activities and games.
- It's important that parents/carers take measures to activate your family [Bush Fire Survival Plan](#)

We will continue to keep you informed via Skoolbag, Facebook or SMS