



GWANDALAN PUBLIC SCHOOL

Information Booklet 2023

Kanangra Drive, Gwandalan, NSW, 2259

Phone: 02 4976 1318 Fax: 02 4972 5189

Email: gwandalan-p.school@det.nsw.edu.au

Website: <https://gwandalan-p.schools.nsw.gov.au/>



Dream Believe Achieve

Office hours: Monday to Friday 8.30am - 3.15pm



Welcome to our School

Gwandalan Public School is situated at the southern end of Lake Macquarie servicing the Summerland Point and Gwandalan communities. The school was established in 1961 and since opening has proudly supported our students. The school was rebuilt in 1990 to cater for our local area.

The school has high expectations and focuses on students taking responsibility for their learning. Students actively participate in a variety of interest groups, creative arts initiatives, gardening groups, cultural programs, outside sporting activities as well as daily explicit quality learning programs. We are committed to preparing students for the future. Our school offers an innovative range of academic, creative, cultural and sporting opportunities that focuses on building the strengths and talents of students so that they can succeed. Gwandalan PS is committed towards maximising the potential of all students through a genuine connection to current educational research to drive classroom learning environments and processes.

All members of our school (Students, Teachers & Community) value the importance of a positive, caring learning environment where life-long values are developed and individuals can strive to reach their potential. Gwandalan P.S. Public School works collaboratively with Murui Bulbi AECG, our local Lion's Club, our P&C members, our student /parents /community leaders and our local management group (Lake Munmorah HS & PS and Mannering Park PS) to ensure a shared commitment to strengthen the community around us. Teachers, support staff, learning support interventionists and clerical staff are all integrated in delivering quality educational experiences for our students, so that they can continue to thrive and grow.

At Gwandalan Public School we work together, respecting ourselves and others to create an inclusive culture amongst the whole school community, promoting resilience, confidence and success for all students.

At Gwandalan Public School we are S.T.A.R.S.

We display SAFETY (We are and feel safe and care for others)

We Encourage TEAMWORK (We work together as a team)

We AIM HIGH (We try our Best)

We Show RESPECT (We respect ourselves, others and the environment around us)

So that we can **SUCCEED**





Meet our staff

Our professional, university-educated teachers encourage students to develop a love of learning and a desire to succeed. They maintain the highest integrity and concern for your child's wellbeing.

PRINCIPAL: Mrs Sandra Notley

ASSISTANT PRINCIPALS: Mrs Sue Tangye (Stage 3), Mrs Kim Walker (Stage 1) & Mrs Paula Belgre (Early Stage 1)

ASSISTANT PRINCIPAL CURRICULUM & INSTRUCTION: Mrs Kate Galluzzo & Mrs Corinne Smith (Stage 2 & Wellbeing)

CLASS TEACHERS:

EARLY STAGE 1: Mrs Paula Belgre, Mrs Jill Ireland, Mrs Jemma Daley & Mrs Ashleigh Allomes

STAGE 1: Mrs Kim Walker, Mr Aidan Plumb, Mrs Myra Preen, Mrs Allison Aird, Miss Brittnie Matthews & Mrs Ashleigh Allomes

STAGE 2: Mrs Amanda Wilson, Mrs Maria Tribe, Ms Rebecca Mansfield & Miss Maddy Bartho

STAGE 3: Mrs Sue Tangye, Mrs Chris Barlow, Ms Naomi Turnbull, Mr Wade Vine & Mrs Andrea Bennett

ADDITIONAL TEACHING STAFF:

EXECUTIVE RELEASE: Mrs Ashleigh Allomes & Mrs Andrea Bennett

INTERVENTION: Miss Alana Stewart, Ms Cassandra Micallef, Mrs Nicole Herdman & Mrs Sam Klein

LEARNING HUB (RFF): Mr Marek Svihla & Mrs Mel Leyshon

ABORIGINAL EDUCATION: Mrs Andrea Bennett

OTHER ADDITIONAL STAFF:

SCHOOL ADMINISTRATION MANAGER: Mrs Kim Brooks

SCHOOL ADMINISTRATION OFFICERS: Mrs Natalie Collard, Mrs Stephanie Lavery & Mrs Kim Lane

CHAPLAIN: Mr Liam Barlow

SCHOOL COUNSELLOR: Mrs Kaylee Lemon

GENERAL ASSISTANT: Mr Clark Luckman

SCHOOL LEARNING & SUPPORT OFFICERS:

Mrs Leane Bruce	Mrs Claire Smider
Mrs Deborah Robinson	Mrs Candice Ashman
Mrs Kelly Deaves	Miss Marlene Miller
Miss Jess Haden	Ms Claudine Matthews
Ms Rebecca Hynds	

Around our school





Around our school




A - Z


ATTENDANCE

Education for your child is important and regular attendance at school is essential for your child to achieve their educational best and increase their career and life options. NSW public schools work in partnership to encourage and support regular attendance of children and young people. When your child attends school every day, learning becomes easier and your child will build and maintain friendships with other children.

Learning EVERY DAY counts



Absences add up!
Being 10 minutes late per day can lead to 6 days missed per year.



Missing 2 days of school a month

=

Missing more than 260 days of learning over 13 years


Each day missed:

- Puts a student behind and makes it harder for them to catch up
- Can lead to gaps in learning
- Can impact on social and emotional connections

It's never too late to improve attendance

- Going to school more often can make a difference
- Attendance habits will follow a student into work and life


100%



What parents can do:

- Be firm - students should attend school EVERY DAY unless they are sick
- Develop good sleep and morning routines
- Schedule appointments after school
- Avoid taking holidays during the school term
- Limit screen time

We are here to help
If you are having attendance issues with your child, speak to us about ways to address it.



M ✓ T ✓ W ✓ T ✓ F ✓

Attendance Monitoring at GPS:

Level 1 - Data recording:

- Rolls submitted by teachers each morning
- Late arrivals to get a late note at the office
- Parents must advise the school if their child is absent and the reason for the absence. This can be done by phoning the office or submitting an absentee note through the Sentral for Parents App
- SMS messages sent out daily for any unexplained absences

Level 2 - Follow up:

- Parents are contacted on day 3 of absence if no explanation has been received and/or if no explanation has been received a week after any absence

Level 3 - Follow up / Intervention:

This can include:

- Meetings with parents
- Phoning emergency contacts
- Learning Support Team involvement
- HSLO involvement
- Other agency involvement

Compulsory School Attendance Information for Parents - from DET

https://education.nsw.gov.au/content/dam/main-education/student-wellbeing/attendance-behaviour-and-engagement/media/documents/attendance/attendance_parents.pdf



ABORIGINAL EDUCATION

Gwandalan Public School works collaboratively with Murui Bulbi AECG and of our current enrolment, 13% of students identify as Aboriginal or Torres Strait Islander.

The Department and the NSW AECG are accountable to one another as we work to ensure that our students achieve their full potential academically, and as we embrace and foster their social, emotional, spiritual and cultural needs throughout their individual journeys.

At GPS, we will work together to provide all staff and students with an understanding and appreciation of the richness and diversity of Aboriginal cultures and histories.

Acknowledgement
OF COUNTRY

GWANDALAN PUBLIC SCHOOL
Acknowledgement of Country

At Gwandalan Public School we pay our respects to the Traditional Custodians of this land on which we gather today, The Darkinjung, also our neighbours, the Awabakal, the Dharug and the Kuring-gai people, and ALL the elders, past, present and emerging because they hold the memories, traditions, culture and hopes of Aboriginal people.

We acknowledge all Aboriginal peoples from First Nations groups and all Torres Strait Islander peoples for their ongoing connection to the land, sea and community. We acknowledge all visitors to Gwandalan Public School.

We will respect the land, animals and waterways from the roots of the earth to the tops of the trees and we will try our best to protect it. If we look after the country, the country will look after us.

TOPTALKER

ABORIGINAL EDUCATION cont.

NSW AECG INC AND NSW DEPARTMENT OF EDUCATION PARTNERSHIP AGREEMENT



VISIT: EDUCATION.NSW.GOV.AU/TEACHING-AND-LEARNING/AEC
AECG.NSW.EDU.AU/ABOUT/PARTNERSHIP-AGREEMENT/



New South Wales
Aboriginal Education
Consultative Group Inc.



NSW AECG INC AND NSW DEPARTMENT OF EDUCATION PARTNERSHIP AGREEMENT

SCHOOLS WILL RESPECT THE IDENTITY, CULTURE, HERITAGE AND LANGUAGES OF ABORIGINAL STUDENTS AND BE WELCOMING AND RESPECTFUL PLACES

NSW AECG AND THE DEPARTMENT OF EDUCATION WILL WORK TOGETHER SO EVERY ABORIGINAL CHILD AND YOUNG PERSON CAN ACHIEVE THEIR POTENTIAL THROUGH EDUCATION

ALL STUDENTS IN NSW WILL UNDERSTAND THE TRUE HISTORY OF THE LANDS ON WHICH THEY LIVE

ABORIGINAL PARENTS, CAREGIVERS, COMMUNITIES, STUDENTS AND STAFF ACROSS NSW HAD THE OPPORTUNITY TO HAVE THEIR VOICES HEARD IN THE DEVELOPMENT OF THIS NEW PARTNERSHIP AGREEMENT

HIGHLIGHTS THE IMPORTANCE OF CONSULTATION WITH COMMUNITIES AT THE LOCAL LEVEL, ACKNOWLEDGING THE AECG'S GRASSROOTS STRUCTURE

WALKING TOGETHER, WORKING TOGETHER



New South Wales
Aboriginal Education
Consultative Group Inc.



ASSESSMENT & REPORTING

ASSESSMENT

Our school undertakes assessment to inform students' learning, including students whose learning is impacted by disability and students learning English as an additional language or dialect.

Ongoing assessment of student learning is important to enable teachers to provide feedback to students and guide their continuing provision of appropriate learning tasks. Teachers plan for assessment as part of their teaching and learning programs for students learning from home and school. Adjustments to assessment tasks may be required for a student whose learning is impacted by disability and students learning English as an additional language. This should reflect the adjustments made to support the student's learning.



REPORTING

We provide parents/carers of all students with a formal report on their child's learning twice a year. The formal written report to parents/carers is issued in digital or print format.

Schools will report on the six KLAs of English; mathematics; creative arts; human society and its environment (which includes history and geography); personal development, health and physical education; and science and technology.

Our reports focus on individual student learning progress that supports parents/carers to understand how their child is going and what can be done to support their learning growth.



AFTER SCHOOL CARE - OOSH

We are lucky enough to have an OOSH (Out of School Hours) Before and After School care Centre on-site. This is a valuable resource to have in our school and local community. **Please contact the OOSH Centre for more details: 0405 208 519**

ANTI-BULLYING PROCEDURES

We define Bullying as intentional, repeated behaviour by an individual or group of individuals that causes distress, hurt or undue pressure. Bullying involves the abuse of power in relationships. Bullying can involve all forms of harassment (including sex, race, disability, homosexuality or transgender), humiliation, domination and intimidation of others. Bullying behaviour can be verbal, physical, social or psychological.

Our school rejects all forms of bullying behaviours, including online (or cyber) bullying by maintaining a commitment to providing a safe, inclusive and respectful learning community that promotes student wellbeing. Executive staff are committed to establishing evidence-based approaches and strategies that promote a positive climate where bullying is less likely to occur.

ASSEMBLIES

Assemblies are run by our Student Leadership Team. They are held under the COLA on Friday mornings at 9am. Important announcements are shared with students and the successes of our students in sporting and other extra-curricular areas are celebrated.

BELL TIMES

8.40am - 9am	Before school playground supervision of students
9am - 11am	Morning learning session
11am - 11.40am	Lunch break (first break)
11.40am - 1.40pm	Middle learning session
1.40pm - 2pm	Recess break (second break)
2pm - 3pm	Last learning session



BIKE & SCOOTER TRAVEL

The Department of Education and Training and NSW Roads and Traffic Authority recommend that children under 10 years of age DO NOT ride bicycles to or from school unless accompanied by an adult. Children must correctly wear a Standards Australia approved bicycle helmet at all times when in control of a bicycle. All RTA road rules concerning bicycles are to be followed. This includes the pedestrians' right of way on footpaths. The bell should be used as a warning when approaching pedestrians. Bicycles ridden to school must be in good, safe working order and bicycles must be fitted with a bell. Entry and exit points for students riding bikes to & from Gwandalan Public School are via the bike gate on Kanangra Drive (near the service station) & the back gate on Orana Road. Students MUST NOT ride their bikes & scooters on school grounds. Bikes are to be stored in our bike shed, located beyond the COLA.

BUS TRANSPORT & PASSES

All children from Kindergarten to Year 2 are eligible for a Opal Card. Children in Years 3 to 6 can receive a bus pass if they live more than 2.5km from the school. If bus passes are required, please enquire at the School Office for an application. Parents are required to pay the bus company for the replacement of any lost bus passes.

Students who travel on the bus must comply with the **BUS CODE OF CONDUCT**. A copy is given to children at the beginning of the year. Students who travel on the bus must not visit the Service Station in the morning as they are deemed to be at school when they arrive. Students who lose their pass must pay the normal fee for travel.

BREAKFAST CLUB





BOOK PACKS

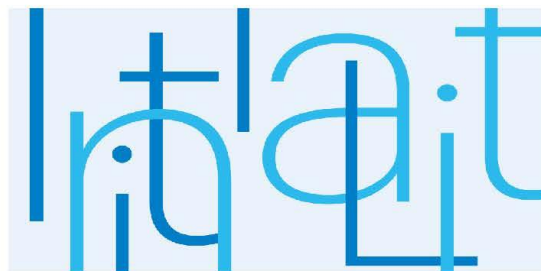


Gwandalan Public School Book Pack 2023

Dear Parents,

In 2023, all students K-6 will be receiving a specialised book pack with the required number of exercise books, pencils, coloured pencils, glue and other items that every student will need for the year. The cost of the book packs will be **\$70.00** per student for the year and cover all purchases of books and stationery. There will be NO school contribution fee or textbook fees.

Included in the book pack are Mathletics (K-6), Initial-Lit (K-2), Sound Waves (3-6), Literacy Pro (3-6) subscriptions. Students will use these in class to complement their learning and will be able to use them at home too.



All items in the book pack are top quality and will be labelled with the student's name and kept at school.

Please fill out the form below and return to the school office with your payment.

Thank you for your ongoing support.

Sandy Notley

Principal

Gwandalan Public School Book Pack 2023

Childs Name: _____ Year: _____

Childs Name: _____ Year: _____

Childs Name: _____ Year: _____

COMMUNICATION

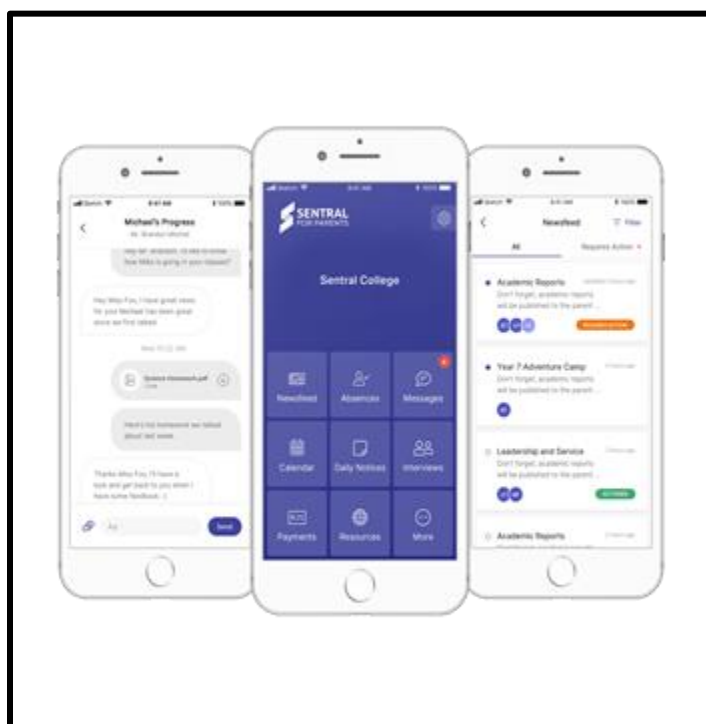
In today's busy world we find there are many ways we communicate with you. We use our newsletter, Facebook, Sentral for Parents App, Dojo, See-saw, our website and various notes as well as phone calls, email and SMS. We want to make our communication as effective as possible and as user friendly as we can.

School website – enrolment, policies & procedures, images of school events, online payments & links to our newsletters

Sentral for parents App – attendance, school reports, calendar of events, booking student-led interviews & reminder notices

Facebook – positive promotion of our school

See-Saw & Dojo – class based communication




PARENT-TEACHER COMMUNICATION TOOLS

All class teachers use Class Dojo or Seesaw to communicate with parents. Teachers do not use the Sentral for Parents App to communicate with parents.

- Please contact teachers between the hours of 8am - 4pm Monday - Friday only
- Teachers may take 24 - 48hrs to reply (depending on meetings & daily timetables)
- Please contact the office for messages during the day e.g. change of pick-up arrangements
- Please refer to the newsletter, website & Sentral for Parents App for school information & event reminders



CANTEEN

The Canteen is a school operated Canteen. Children can purchase food at lunchtime. The canteen uses Flexi Schools which is an online ordering app and is the preferred method of ordering. This can be downloaded from the App store. Parents/Caregivers are encouraged to volunteer their services to help in the Canteen. Remember your children will enjoy seeing you there. See our canteen menu on the following page.



CANTEEN MENU

Open: Wednesdays, Thursdays & Fridays

Order through FLEXISCHOOLS by 9am



SANDWICHES, SALADS, WRAPS & ROLLS

Salad box	\$4.50
Salad box with chicken	\$5.50
Salad box with egg	\$5.00
Salad box with ham	\$5.00
Caesar salad	\$5.50
Chicken Caesar salad	\$6.50

SANDWICHES, WRAPS OR ROLLS

Chicken	\$4.00
Chicken, lettuce & mayo	\$5.50
Ham	\$4.00
Ham, cheese & tomato	\$5.00
Egg & mayo	\$4.80
Cheese & tomato	\$4.00
Caesar wrap with roast chicken	\$6.30
Banana	\$2.50
Vegemite	\$2.00
Jam	\$2.00

HOT FOOD

Chicken burger	\$6.30
Bolognaise	\$5.00
Mac-n-cheese	\$4.50
Butter chicken	\$5.00
Chicken fried rice	\$4.50
Frittata & salad	\$5.50
Cheesy garlic bread	\$1.20
Juicy corn cob	\$1.00
Soup	\$4.00
Tomato sauce pasta	\$3.50

Nachos	\$4.20
Tender chicken crunch roll/wrap	\$6.30
Noodle cup	\$2.80
Meat pie (lean beef) - LG	\$4.50
Sausage roll	\$2.90
Dino nuggets (6pk)	\$4.00

PIZZA SUBS

cheese	\$2.00
Ham & cheese	\$2.50
Ham & pineapple	\$2.60
BBQ chicken	\$2.60

GLUTEN FREE MENU

Chicken tenders GF	\$2.00
Cheese sub GF	\$2.50
Pasta GF	\$4.50



Place lunch orders from your iPhone or iPad! Find us in the App Store.



GREEN - everyday foods
RED - occasional foods



CANTEEN MENU

Open: Wednesdays, Thursdays & Fridays

Order through FLEXISCHOOLS by 9am



SNACK FOOD

SNACKS

Whole apple / banana	\$1.20
Slinky apple	\$1.20
Cheese stick	\$1.00
Popcorn	50c
Mini crunch bag	\$1.50
Mini crunch bag & cream cheese	\$2.00
Custard pots	
- vanilla / strawberry / chocolate	\$1.30
99% juice jelly cups	\$1.00
Pancakes with or w/o jam	\$1.00
Muffin - weekly flavours	\$1.00
Apricot & coconut slice	\$1.00
Red Rock Deli chips	\$1.50

FROZEN SNACKS

Mini fruit juice shots	
- apple / apple & blackcurrant	20c
Frozen fruit	
- orange bite / pineapple UFO	50c
Snappys (4 flavours)	\$1.00
Ice Mony	\$1.00
Moosies - chocolate	\$1.50
Twisted frozen yoghurt	
- watermelon & mango	\$2.50

DRINKS

Bottled water 600ml	\$1.00
Fresh milk (cold or warm)	\$1.00
Warm milo	\$2.00
99% Just Juice popper	
- apple / apple & blackcurrant	\$2.00
Glee cans	\$2.50
Oak lite flavoured milk	\$2.50

THURSDAY Meal Deals



Check out our weekly THURSDAY Meal Deals in the Flexischools App - under 'Specials/Exclusives'. Meal deals will change weekly. Subject to availability.

ORDER NOW through FLEXISCHOOLS

GREEN - everyday foods

RED - occasional foods



DIGITAL DEVICES PROCEDURES

A full version of these procedures can be found on our website. These are the bits you need to be aware of;

Our School's Approach

Students are not permitted to use digital devices during class, at recess and at lunch unless: use is approved by a teacher or principal for an educational purpose.

Any student who brings a digital device to school must hand it in at the office where it will be stored securely for them to collect in the afternoon.

Consequences for inappropriate use

Consequences for not following these procedures will be in line with the school's existing behaviour management plan and wellbeing and discipline procedures.

Contact between students and parents and carers during the school day

Should a student need to make a call during the school day, they must: approach the administration office and ask for permission to use the school's phone. During school hours, parents and carers are expected to only contact their children via the school office.

Digital devices are electronic devices that can receive, store, process and share digital information and connect to applications (apps), websites and other online services. They include desktop computers, laptops, tablets, smartwatches, smartphones and other devices.

Smartphones includes Smartphones that can be put on various modes. Teachers cannot be expected to check that smartphones are on the correct mode.

Policy and Procedure documents

You can view our procedures document on our website: <https://gwandalan-p.schools.nsw.gov.au/about-our-school/rules-and-policies.html>

Our procedures were developed in accordance with the Dept of Education Policy. <https://policies.education.nsw.gov.au/policy-library/policies/pd-2020-0471>





EXTRA-CURRICULAR ACTIVITIES

CARNIVALS

The emphasis of carnivals held at Gwandalan Public School is placed on students participating and trying to achieve their best. Older students have the opportunity to become representatives at District, Regional and State levels.

- A Swimming Carnival is held for all students in Years 3 to 6. Representatives are selected to go on to compete at the next level.
- An Athletics Carnival is held where all students are encouraged to participate in track and field events as well as novelty races.
- A Cross Country Carnival is also held and representatives are selected for higher levels of competition.

EXCURSIONS

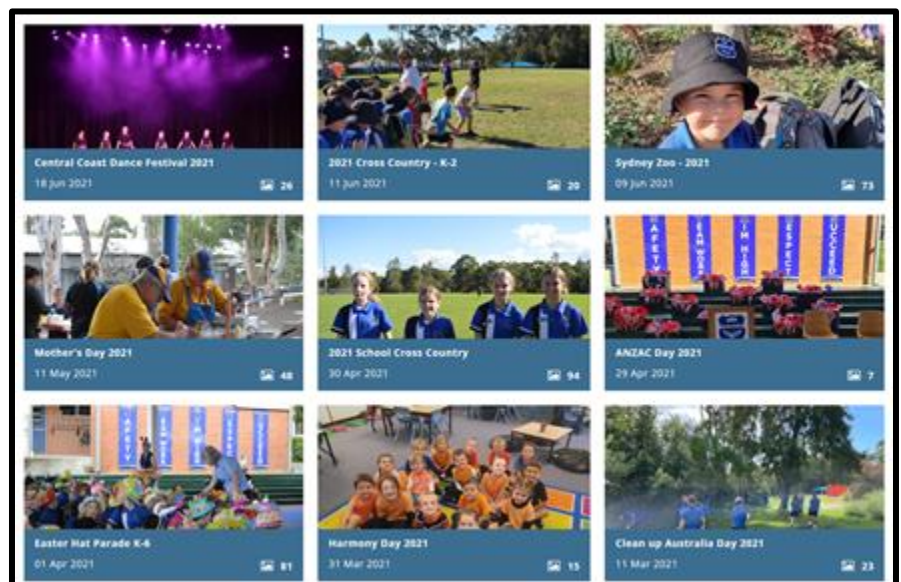
Excursions are organised to supplement work done in the classroom – they act as a resource for gathering information and a springboard for ideas in oral and written language – under no circumstances are they to be considered a “day off”. It is,

- therefore, desirable that all students attend an excursion. Apart from benefits from learning first hand, excursions also contribute to a child's social and personal development. If financial constraints are a problem, the Principal should be advised so assistance can be arranged and all students can participate.
- Parents will be informed by note regarding details of upcoming excursions. It is wise to keep a record of the departure and arrival times and where your child is going.
- Whilst most of the excursions are for one day, Years 3, 4, 5 and 6 students have the opportunity to attend a school camp or overnight excursion.
- Unless specifically instructed to the contrary children should wear school uniform on all one day excursions.

UKULELE & MUSIC

We offer a combined beginners & masters Ukulele group for students in Years 2 - 6. This is run on Thursday mornings. We also offer Music lessons (keyboard) after school.

Photos of all our school events can be viewed on our website.





GPS FACEBOOK CODE OF CONDUCT



CODE OF CONDUCT Gwandalan Public School Facebook page

Our intent is to connect and communicate with our school community. Our school's Facebook page allows our community to celebrate the achievements of our learners and keep up to date with activities within our school.

USING REAL NAMES:

All users who like or comment on posts must do so using a Facebook account that clearly identifies them using their real name.

APPROPRIATE ONLINE BEHAVIOUR:

- Gwandalan Public School's Facebook page is a forum for adult communication.
- People under the age of 13 are prohibited from opening an account by Facebook's T&C.
- Comments to posts should demonstrate appropriate and positive online behaviour.
- Issues or concerns involving staff, students or members of the community should not be communicated via Facebook.

SUPPORTING USE OF NAMES IN POSTS:

You are welcome to use names in posts if you wish to acknowledge someone's great work or community contribution. We wish our Facebook page to be a place where achievement is celebrated and community partnerships and relationships are built.

INTERACTION:

Users can like and comment on posts. Users are not able to post photos to the page.

MODERATION & BLOCKING:

Gwandalan Public School reserves the right to delete posts or ban any user from interacting with its Facebook page for breaches of this Code of Conduct.



fb.me/GwandalanPS

Principal: Mrs Sandra Notley - **Website:** www.gwandalan-p.schools.nsw.gov.au
Kanangra Drive, Gwandalan NSW 2259

Phone: 02 4976 1318 **Fax:** 02 4972 5189 **Email:** gwandalan-p.school@det.nsw.edu.au

COVID SAFE MEASURES

NSW Department of Education

COVID-smart measures for schools

Information for parents, carers and students



We know that being together in the classroom is the best thing for our students' learning, growth and welfare. This term we will continue to implement several measures to allow us to prioritise both the wellbeing of our students and a consistent and productive learning environment.



Stay home if unwell

- If your child is unwell, you must keep them at home. If they are displaying COVID-19 symptoms, they should take a COVID-19 test (PCR or RAT) and follow the advice from the NSW Government on [managing COVID-19 safely at home](#).
- Your child should only return to school when they are symptom free.



Vaccinations

- Vaccinations for COVID-19 and other viral illnesses are one of the best ways of protecting yourself, your family and the community. Vaccination is a safe and effective way to give your immune system a helping hand against many illnesses.
- All eligible students and staff are strongly encouraged to keep up to date with their vaccinations to protect their health.
- All staff working in schools for specific purposes (SSPs) are required to be double vaccinated against COVID-19 or hold a valid medical contraindication.



Rapid antigen testing

- Rapid antigen tests (RATs) should be used if your child is displaying COVID-19 symptoms.
- Students who test positive to COVID-19 are encouraged to notify their school and register their positive test results with [Service NSW](#) to have access to timely advice and support from NSW Health.
- Schools will maintain a reserve stock of rapid antigen tests onsite for surveillance testing purposes in the event of an outbreak.



Hygiene and cleaning

- Students are encouraged to regularly wash their hands with soap and warm water, and to use personal protective equipment as required.
- Boosted day cleaning of schools will continue on high-touch areas and other hard surfaces, door handles, lockers, light switches and handrails in stairways.

COVID SAFE MEASURES cont.

NSW Department of Education



Ventilation

- Fresh air is the most effective form of ventilation to minimise the risk of transmission.
- During the warmer months, cooling will be used together with ventilation methods to balance thermal comfort.
- All learning spaces in government schools have been checked to ensure appropriate levels of ventilation and air purifiers have been provided where needed.
- Using outdoor spaces will continue to be encouraged where possible.



Masks

- Mask-wearing is strongly encouraged where possible for all students, staff and visitors, particularly indoors and/or when physical distancing is not possible, and if they have been exposed to COVID-19.
- Mask-wearing is required at all times for staff, volunteers and other workers who support our students who are at greater risk of serious illness should they contract COVID-19, whether they be in schools for specific purposes (SSPs), support units or mainstream classrooms.



Visitors

- Visitors can attend school sites regardless of their vaccination status.
- Visitors who are engaging directly with students in certain higher-risk settings for school operations and curriculum delivery and allied health partners for the wellbeing of students, may be required to wear masks.



Activities

- Health and safety risk assessments will be integrated when planning activities, including excursions and overnight camps.
- Parents and carers will be made aware of the risk of exposure and will need to give permission for certain activities.



Responding to local situations

- Schools will work with the department's Health, Safety and Staff Wellbeing case management team to respond appropriately to local situations, including outbreaks of viral illness.
- In some cases, schools may temporarily introduce additional measures as a 'circuit breaker', including requiring mask-wearing, postponing or limiting non-essential activities and directing cohorts to learn remotely.



Learning remotely

- Schools continue to have access to digital, guided and printed learning resources to support students who need to learn remotely.

For more info, visit education.nsw.gov.au/covid-19/advice-for-families

Telephone interpreter service

If you need further information please call your school principal. If you need an interpreter to assist you with your enquiry please call the Telephone Interpreter Service on 131 450 and ask for an interpreter in your language. Tell the operator the phone number you want to call, and the operator will get an interpreter on the line to assist you with the conversation. You will not be charged for this service.

The NSW Government is committed to ensuring school operations continue while prioritising the safety and wellbeing of students and school staff.



GARDENING CLUB

At GPS we have a vegetable patch that is looked after by a group of dedicated student gardeners. The students volunteer to give up their lunchtime one or two days per week to work in the garden. They plant, feed, water and weed the garden beds and when the produce is ready the students get to harvest it and take it home.

HOMEWORK

KINDERGARTEN: In Kindergarten students are encouraged to complete the weekly Initial-lit tasks in their Homework booklets. Throughout the year, this will include being read to by a family member, as well as phonics, handwriting and 'tricky word' activities. From mid-year, students can access the Multi-Lit E-Library and parents are encouraged to listen to their children read and ask questions to support their comprehension. They will also have access to Mathseeds/Mathletics for extra support at home. Each semester, students will engage in a theme-based project.

STAGE 1: Students in Years 1 and 2 are expected to engage in nightly reading. They can access the Multi-Lit E-Library and Mathseeds/Mathletics after purchasing book packs to further consolidate their learning. Each semester, students will engage in a theme-based project.

STAGES 2 & 3: Students in Years 3 to 6 should engage in daily reading at home and are encouraged to choose books within the Literacy Pro program. They can also use our online subscriptions of Literacy Pro, Mathletics and Soundwaves to further consolidate their learning. Each term, students will have a project to complete that aligns with the Key Learning Areas (KLAs).



HOUSE GROUPS - SPORT

The school uses a House system for awarding points for a variety of activities such as sport and classroom rewards and good behavior. The houses are: **EURIE – Red**, **COOMALONG – Blue** and **AWABAKAL – Green**. Students are allocated to these houses when they are enrolled and will be placed in the same house as brothers and sisters who are currently at the school.



HEALTH CARE PROCEDURES

Schools assist students with health support needs at school in a range of ways, including: providing first aid (including emergency care), providing temporary care when students become unwell at school, administering medications and health care procedures, and developing individual health care plans if required. At GPS, we rely on and value the cooperation of parents, medical practitioners, health services, other relevant agencies and local community resources to support the health of students.

First Aid:

We are responsible for providing first aid at a local level and are required to implement department policy and procedures regarding first aid in schools.

Students who become unwell at school:

Students who become unwell at school are best transferred to the care of parent/carer. At GPS, we have a sick-bay where we aim to make students comfortable in the interim.

Administration of medication:

Parents must sign an indemnity form and a written consent form for staff to be able to administer prescribed medication. This form is available from the office. Medication should be brought to school in the original packaging with the Chemists directions label clearly marked with: CHILD'S NAME, MEDICATION— DOSAGE and TIME and SPECIAL CONDITIONS (if any). Parents should notify the school office in writing if there are any changes to prescribed medication and a letter from the prescribing doctor detailing the changes must be supplied. If the student is on regular medication a Health Care Plan will be prepared. By the office in collaboration with the parent.

Individual Health Care plans:

Individual health plans must be developed, in consultation with parents & medical professionals, for any student diagnosed with severe asthma, type 1 diabetes, epilepsy or anaphylaxis; diagnosed as being at risk of an emergency; or who requires the administration of health care procedures.



HEALTH CARE PROCEDURES cont.

Have COVID-19 symptoms?

Fever, cough, sore throat or shortness of breath?

Get tested.

COVID-19 update

As advised by NSW Department of Education:

- if a child is absent and is exhibiting flu like symptoms they can not return to school until a negative COVID-19 test is produced and shown to the school
- if a child is sent home from school for exhibiting flu like symptoms they can not return to school until a negative COVID-19 test is produced and shown to the school
- please notify the school that your child is being tested.

Please continue to explain absences through our Skoolbag App & include details of the illness or infection.

Accidents:

In the case of a minor accident your child will be cared for by a staff member who has first aid qualifications. If necessary you or your contact person will be notified. In the event of an emergency, every effort will be made to contact parents, but the school reserves the right to obtain medical treatment if it is considered necessary. The school contributes to the Ambulance Fund.

Infectious Diseases:

Information on the following infectious diseases is available on the NSW Health site:

- Chicken pox and shingles
- Diphtheria
- Gastroenteritis
- Influenza
- Measles
- Mumps
- Meningococcal
- Whooping cough
- German Measles
- Polio

For more information:

[Infectious diseases \(nsw.gov.au\)](https://www.nsw.gov.au/infectious-diseases)

HPGE CLASS

Gwandalan Public School strives to provide rigorous, relevant and engaging opportunities to challenge all students across the intellectual, creative, social emotional and physical domains.

How are high potential and gifted students 'identified' at Gwandalan Public School?

Gwandalan Public School utilises an ongoing, holistic identification process, which gathers and interprets student growth and achievement data such as ability and achievement assessment results, class grades and reporting, teacher and parent nominations, and involvement in extra-curricular activities and competitions.

We are continually refining the student profiling and identification process in order to identify the individual abilities and needs of high potential and gifted students, as well as measure progress and support the development of effective teaching and learning programs.

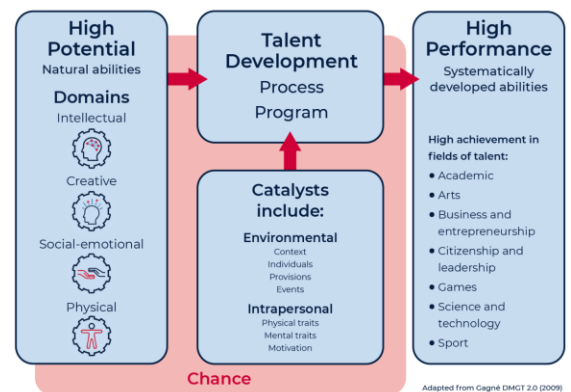
Qualitative measures

- Teacher observation, anecdotal records and assessment of performance, teacher checklists.
- Parent observation and anecdotal records, parent checklists

Quantitative measures

Standardised performance tests of ability or achievement including:

- NAPLAN tests
- PLAN2 data
- PAT reading comprehension
- Sound Waves- Diagnostic Spelling Assessment
- Reading Benchmarks
- Internal assessments
- PAT Mathematics
- ICAS assessments
- IQ tests and other forms of psychometric testing



Our Stage 3 HPGE class aims to support students by:

- Providing enrichment opportunities and experiences
- Pursuing special interest projects based around KLAs
- Providing learning experiences that require higher order thinking
- Creating a classroom culture where creative and intellectual risk taking is valued and celebrated
- Providing self-reflection opportunities
- Promoting engagement and challenge

JNR PBL

Our school offers students a range of student leadership opportunities from Kindergarten through to year 6. Each semester, two students from each class are elected into the Jnr PBL Team through a voting system. Our Jnr PBL expectations are closely aligned to our whole-school PBL and gives the opportunity for student voice to be heard on fundraising and other school-based initiatives.



2021 Semester 1 Jnr PBL Team

<p>Safety</p> <ul style="list-style-type: none"> ★ Be an upstander ★ Care for all students 	<p>Teamwork</p> <ul style="list-style-type: none"> ★ Be a helpful student ★ Listen and follow instructions
<p>Aim High</p> <ul style="list-style-type: none"> ★ Be a role model ★ Keep our school neat and tidy 	<p>Respect</p> <ul style="list-style-type: none"> ★ Keep everyone informed with what is happening at school ★ Caring for others ★ Encourage others to make good choices

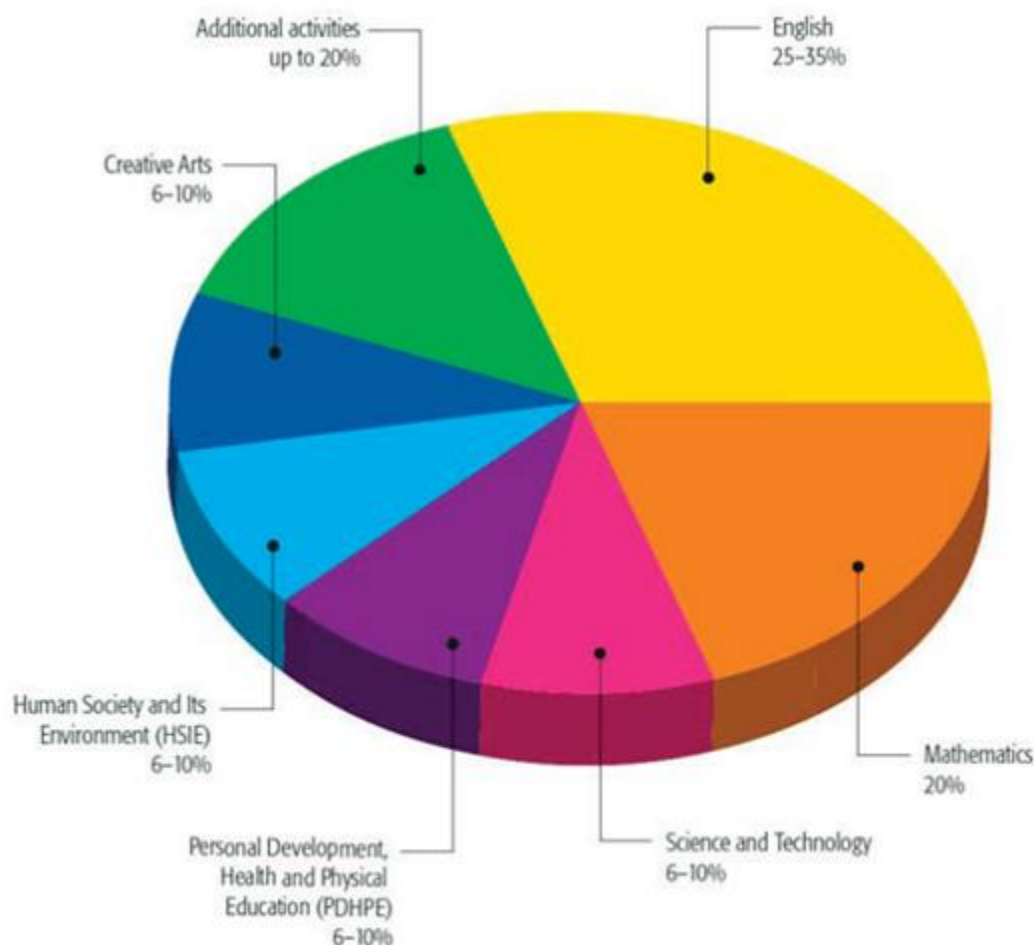
KEY LEARNING AREAS

The NSW Education Standards Authority (NESA) is responsible for the curriculum, Kindergarten to Year 12, for all NSW schools. For the primary years, NESA develops syllabuses for all subjects in 6 key learning areas:

- Creative arts
- English
- Human society and its environment (HSIE)
- Mathematics
- Personal development, health and physical education (PDHPE)
- Science and technology

Like all NSW schools, we have developed teaching and learning programs to suit our local context and the needs of our students. To learn more about curriculum in NSW, visit our school website and head to learning at our school.

The 'additional activities' might include scripture, languages, library, garden, school sport or debating.



Key Learning Area Pie Graph showing time to be spent on each KLA

LEARNING HUB

Our Learning Hub is a dedicated open, flexible learning space that combines Library lessons with Science & Digital Technologies with an emphasis on STEAM. In this team-teaching environment, students are encouraged & supported to work both independently & in groups, communicate effectively with their peers & develop critical & creative thinking skills. Students use a variety of technology that supports future focused learning. Multiple ICT are embedded throughout the program including the use of iPads, Chromebooks, BeeBots, Spheros & stop motion video. Students also engage in coding, 3D modelling, web design & graphic design. We also have access to Department STEMShare kits which include green screen, virtual reality, augmented reality & robotics kits.





OUR OFFICE

Our office hours are 8.15am to 3.30pm. We accept cash, card and Parent on-line payments (via school website). Notes can be dropped off at the office and put into the payment box at the front counter.

Attendance

The School should be notified if your child is absent for the day. SMS messages are sent out each day at approximately 9.30am to parents of students whose absence has not been explained for that day.

The legal requirement is that a note, signed and dated by the parent or caregiver, with a reason, is sent to the school on the day the child returns. Parents can also advise regarding non-attendance through the Sentral for Parents App.

Families are encouraged to travel during school holidays. However, if travel during school term is necessary, discuss this with our Principal. An Application for Extended Leave needs to be completed. Absences relating to travel will be marked as leave on the roll and therefore contribute to your child's total absences for the year, after an Application for Extended leave is approved by the Principal. Absences related to travel are marked as unjustified if leave is not approved. Application forms for Extended Leave are available from our office.

Late arrivals and early leavers

If your child arrives late to school he/she will need to go to the office to have their details entered into the Register of Late Arrivals. **Students arriving late should be accompanied by a Parent/caregiver.** If for any reason you take your child out of school during school hours, parents must record details with the Main Office – time, reason etc. No child will be allowed to walk home or leave the school unaccompanied during school hours

Change of Details

It is most important that you notify the School Office as soon as possible of any changes to contact details and family arrangements, Parent details or any other information pertaining to your child's enrolment. We must have current contact details at all times for cases of illness or emergency.

Newsletter and notes to parents

Our **newsletter is sent out electronically each Friday fortnight via the Sentral for Parents App.** It is also uploaded to the school website. www.gwandalan-p.schools.nsw.edu.au
Notes are handed out to students in class and can also be found on our website.



PARENTS & CITIZENS (P & C)

Gwandalan Public School Parents & Citizens (P&C) is a parent and community body that operates under the umbrella of the Federation of the Parents & Citizens Association Constitution.

Their role is to represent the needs of the school through the parent body. The school P&C promotes the interest of the school by bringing parents, community members, students and teaching staff closer, working together to raise funds for the school to help provide extra resources and equipment as discussed at P&C meetings.

Gwandalan Public School P&C Association meet on the first Monday of the Month, times vary to accommodate all who wish to attend, and are advertised in the school newsletter and via the Skoolbag app. All parents and community members are welcome to attend. This is a positive and rewarding way to be part of your school community.

2023 P&C Committee

President: Chelsea Manca

Vice President: Michelle Tindall

Treasurer: Belinda Lybert

Secretary: Nicole Jones

Fundraising: Brenda Kemsley

Uniform Shop: Lowes



2021 Mother's Day
Breakfast - organised
by the GPS P&C



PAYMENT DETAILS

There are several ways to make a payment to the school. These will be listed on each note and include:

- Cash
- Eftpos (through our office)
- 'Make a payment' on our school website

PARKING, PICK UP & DROP OFF

Students can enter & leave the school via the back gate on Orana Road. There is on-street parking here.

There are also dedicated parking spaces opposite the front of the school on Kanangra Drive.

The school bus top is at the front of the school hall on Kanangra Drive. This is a no stopping area during the designated times.



Gwandalan Public School
Public School

Kanangra Drive
Gwandalan NSW 2259
Phone: 4976 1318

Make a Payment

Enter your payment details below. Fields marked with an asterisk (*) are mandatory.

Student Details

Student Registration Number if this 9 digit number is on the Statement issued by the school it will be to the right of the student's name

* Given Name

* Surname

* Enter both Class/Year & Ref Number, or Date of Birth:

Class or Year

Ref Number This number may be on the top of the invoice or statement issued by the school. It may have the heading Ref.

Date of Birth DD/MM/YYYY eg 14/05/2010

If you wish to make a payment for another student, first complete this payment. There will be an option to reuse your details for another payment.

Contact Details

Payment Items

Card Details



PAX

PAX focuses on the expected behaviours we want to see more of at GPS.

OUR pax vision

See MORE

Hear MORE

Do MORE

Feel MORE

PAX is Peace • Productivity • Health • Happiness

OUR pax vision

See LESS

Hear LESS

Do LESS

Feel LESS

PAX is Peace • Productivity • Health • Happiness



Shared Vision

for Caregivers

Many times, young people aren't on the same page as adults about expectations. This can lead to frustration and arguments. Use a **Shared Vision** to make expectations clear and prevent conflict.

This tested and proven strategy reduces conflict and frustration by ensuring adults and young people are on the same page with expectations before, during, and after an activity.

Shared Vision helps young people ...

- Cooperate more consistently with expectations.
- Complete requests with less reminding or nagging.
- Have fewer conflicts with peers and adults.
- Learn to stop and think before each new activity.
- Take responsibility for making positive choices.

When adults use Shared Vision with young people, they increase the **Peace, Productivity, Health, and Happiness** for everyone!

This PAX Tools Caregiver Handout is copyrighted and not for resale but may be reproduced without cost in whole with the trademarks and copyright notices. PAX Tools™ and PAX Good Behavior Game® are trademarks of PAXIS Institute, an international prevention science company.

The Recipe

- 1** Before the upcoming activity, ask the child “What do we need to see, hear, feel and do **MORE** of to make sure this activity goes well?”
- 2** Next ask, “What do we need to see, hear, feel, and do **LESS** of to make sure it goes well?”
- 3** Be sure the **MORE** outnumbers the **LESS**. For example, recommend “**MORE** quiet voices” instead of “**LESS** shouting”. Give the young person a chance to practice different volumes and choose the “quiet” voice that would be best.
- 4** Make sure to create the Shared Vision together. Allow the young person to drive the conversation but offer guidance.
- 5** Before an activity, review the Shared Vision. During the activity, compliment the young person when they exhibit the **MORE** behaviors. Offer gentle reminders about the **LESS** behaviors.
- 6** Talk with the young person about how it went after the activity. “What did we do well?” “What do we want to work on for next time?”



Use Shared Vision with the **PAX Tools App!** Available FREE for Apple and Android.

Find out more about PAX Tools!

- Visit paxis.org
- Email paxtools@paxis.org
- Like [@PAXISInstitute](https://www.facebook.com/PAXISInstitute) on Facebook
- Follow [@paxgbg](https://www.instagram.com/paxgbg) on Instagram
- Find [@PAXTools](https://www.youtube.com/PAXTools) on YouTube





PBL - POSITIVE BEHAVIOUR FOR LEARNING

STAR Values

At Gwandalan Public School we are **S.T.A.R.S.** **We display SAFETY** - We are and feel safe and care for others. **We Encourage TEAMWORK** - We work together as a team. **We AIM HIGH** - We try our Best. **We Show RESPECT** - We respect ourselves, others and the environment around us. So that we can **SUCCEED**.

Reward systems

Free & Frequent stars

- Blue 'Gwandy stars' are handed out in the classroom
- White 'Gwandy stars' are handed out in the playground
- Used to 'catch' students following our expectation

Daily Superstar Awards

- Given out at the end of each day by the class teacher to chosen students who have demonstrated STAR behaviour in the classroom

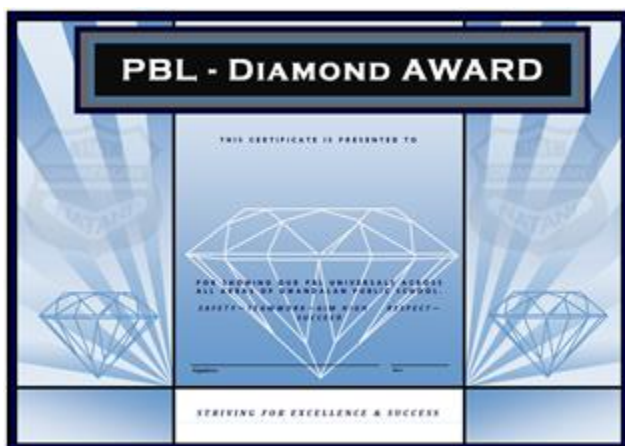


PBL - POSITIVE BEHAVIOUR FOR LEARNING

Reward systems cont.

Bronze, Silver, Gold, Diamond & Principal Awards

- When students receive a Superstar Award, they will put a sticker on their STAR chart in the following order: Bronze, Silver, Gold, Diamond & lastly Principal's Award
- These awards are given as each arm in the STAR chart is filled up
- Students who receive their Principal's Award will be invited to a special Principal's Morning Tea





PBL Matrix - indoors

	SAFETY <i>Hands and feet to self</i>	TEAMWORK <i>Cooperate with others</i>	AIM HIGH <i>Do your best</i>	RESPECT <i>Listen and speak politely</i>
CLASSROOM	Move safely Store items correctly Use equipment properly	Work together Share equipment Take turns	Be on time Be ready to learn Stay on task	Do 5Ls (K-2) PLANT (3-6) Allow others to learn
LEARNING HUB	Move safely Store items correctly Use equipment properly	Work together Share equipment Take turns	Be on time Be ready to learn Stay on task	Do 5Ls (K-2) PLANT (3-6) Allow others to learn
OFFICE	Move safely Have permission	Wait your turn Help others	Follow staff instructions Have sick bay card	Enter and exit quietly Use manners
TOILETS	Right place, right time, right way	Wait your turn	Flush, wash and go	Respect others' privacy
HALL	Move safely	Sit in SHARP lines	Follow staff instructions	Stop - Look - Listen



PBL Matrix - outdoors

	SAFETY <i>Hands and feet to self</i>	TEAMWORK <i>Cooperate with others</i>	AIM HIGH <i>Do your best</i>	RESPECT <i>Listen and speak politely</i>
COLA / COURTYARD	Move safely Put belongings away Use equipment properly	Be a good sport Follow the rules Share equipment	Follow staff instructions Respond to the bell Sit in SHARP lines	Stop - Look - Listen Return equipment Put rubbish in bin
OVAL	Wear school hat Right game, right area Use equipment properly	Be a good sport Follow the rules Share equipment	Follow staff instructions Respond to the bell Food Free Zone	Stop - Look - Listen Return equipment Include others
TRANSITIONS	Walk	SHARP lines	Follow staff instructions	Move quietly
CANTEEN	Stand in correct line Move safely	Wait patiently Return lunch basket	Buy and go Order lunch before 9am	Use own money Use manners
EATING TIME	Sit and eat	Sit in SHARP lines	Follow staff instructions	Put rubbish in bin
EQUIPMENT	Wait for staff Wear school hat	Right play Share space properly	Food Free Zone Follow staff instructions	Stop - Look - Listen Take turns
BUS & BUS LINES	Sit in bus seat Move safely	Wait in SHARP lines Help others	Have Opal pass ready Enter one at a time	Quiet voices Use manners
ENTRY & EXIT POINTS	Walk in and out of school Use pedestrian crossing	Use correct gate Support younger students	Follow staff instructions Be on time	Enter and exit quietly Respect others' space



PARENT CODE OF CONDUCT

The staff of Gwandalan Public School are committed to providing a safe learning environment that enhances the physical, educational and social development of our students. The contribution of visiting members of the school community is an integral part of our school and is highly valued.

The Parents, Carers and Visitors Code of Conduct has been developed in accordance with the N.S.W. Department of Education and Communities' guidelines and ensures that everyone who visits the school site is able to do so in a safe and harmonious manner and ensures that students, staff, parents, carers and other visitors are not subjected to aggressive, hostile or violent behaviours.

It is expected that parents/carers and visitors may need to approach the school in order to:

- discuss the progress, engagement or wellbeing of their child;
- enquire about school policy and practice;
- engage with in-school/excursion activities e.g. class/year groups assistance with reading/numeracy; P.E. etc, following an invitation/enquiry for assistance from staff;
- convey information about change of address, custody details, health issues etc;
- express concern about actions of staff.

The purpose of this Code of Conduct is to set out the standards of behaviour expected of those who visit the school and to detail the necessary procedures that will help solve issues as soon as possible so that a safe and harmonious school environment is maintained.



PARENT CODE OF CONDUCT cont.

All parents/carers and visitors follow our PBL expectations:

Safety

- direct their child to the play area monitored by duty teacher as students are under the supervision of staff if waiting in the school grounds until classes commence;
- monitor all pre-school children who must stay with the accompanying adult at all times (this includes any school special event such as Open Days and P&C Discos);
- follow school procedures governing entry and behaviour on school grounds, including any restrictions that may be imposed.

Teamwork

- sign in for a visitor's pass from the office if remaining on school grounds to assist in class, canteen, the library, computer room etc;
- make mutually convenient appointments to obtain an interview with school staff. Teachers and visiting staff are not available during teaching time;

Aim High

- ensure their child/children are punctual to class everyday and arrive by 9am but do not arrive before 8.30am;
- vacate the school grounds once classes commence;
- sign in students arriving to school late and sign out students leaving school early;

Respect

- treat all persons associated with the school with respect and courtesy;
- enter the school grounds wearing neat-casual clothing and footwear that conforms to generally acceptable minimum dress code standards required at most public venues. Clothing options that do not comply with this Code of Conduct include but are not limited to: any clothing displaying racist or similarly offensive messages, beachwear and/or bikini tops;
- allow staff to supervise, investigate and manage students without interference;
- discuss issues or concerns about the school, staff, other parents or students through the correct school procedures;



SCHOOL COMMUNITY CHARTER



School Community Charter

 **Collaborative. Respectful. Communication.**

The following School Community Charter outlines the responsibilities of parents, carers, educators and school staff in NSW public schools to ensure our learning environments are collaborative, supportive and cohesive.

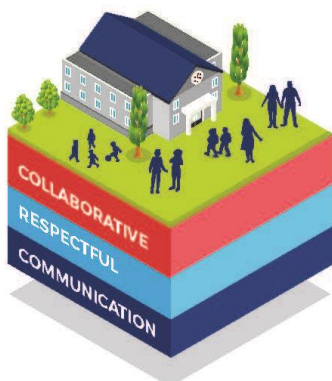
We treat each other with **respect**

What our schools provide

NSW public schools work to create positive environments for students, staff and the entire school community that support student learning. We strive to ensure that every student is known, valued and cared for.

The best education happens when parents and schools work together.

The School Community Charter aligns with the NSW Department of Education Strategic Plan 2018 – 2022.



Positive environments

It is important that our NSW public schools are positive environments and that parents and carers are kept informed of students' progress and school announcements.

Parents and carers can expect:

- To be welcomed into our schools to work in partnership to promote student learning.
- Communication from school staff will be timely, polite and informative.
- Professional relationships with school staff are based on transparency, honesty and mutual respect.
- To be treated fairly. Tolerance and understanding are promoted as we respect diversity.

We **prioritise** the wellbeing of all students and staff

Unsafe behaviour is not acceptable in our schools

We work **together** with the school

Ensuring respectful learning environments for all members of NSW Public Schools communities.

SCHOOL COMMUNITY CHARTER cont.



We create **collaborative** learning environments

We all play **our part**

We work **in partnership** to promote student learning

Communicating with our schools

Our staff will find a time to talk to you when they can give you their full attention. Please remember that while our staff are in class or dealing with other matters, they may not be available to answer your questions immediately.

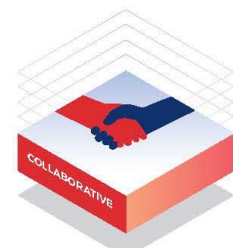
Our schools and communities will make sure that written communication is appropriate, fair and easy to read. We encourage you to use email and social media appropriately to connect with your school and stay up-to-date with up-coming events in the school community.

Our guide for parents, carers and students provides useful information about the complaints process:
education.nsw.gov.au/about-us/rights-and-accountability/complaints-compliments-and-suggestions/guide-for-parents-carers-and-students

Respectful communication is a right

In all workplaces people have the right to feel respected. Unacceptable and offensive behaviour has no place in our school communities.

To ensure the wellbeing of students, staff and the community in our schools, steps will be taken to address unacceptable behaviour. This may include restricting contact with the school community or, in more serious cases, referral to NSW Police.



Unacceptable behaviour may include but is not limited to:

- Aggressive or intimidating actions, such as violence, threatening gestures or physical proximity.
- Aggressive or intimidating language, including the use of obscenities, making sexist, racist or derogatory comments or using a rude tone.
- Treating members of the school community differently due to aspects such as their religion or disability.
- Inappropriate and time wasting communication.



Collaborative.
Respectful.
Communication.

School Community Charter

education.nsw.gov.au



SENTRAL FOR PARENTS APP

The **Sentral for Parents App** is our main means of **communicating upcoming events and reminders**. It is used to publicise our school **calendar**, for parents to **advise of student absences** & to deliver our twice yearly **school reports**.

You can access the App by following these simple steps:

Gwandalan Public School
Create a Portal User Account

Email (Username) MUST BE A VALID EMAIL ADDRESS
Password MUST BE AT LEAST 8 CHARACTERS
First Name PLEASE PROVIDE YOUR FIRST NAME
Last Name PLEASE PROVIDE YOUR LAST NAME
Password (Confirm) PLEASE CONFIRM PASSWORD

Create your Account
Already have an account? Log in here

Gwandalan Public School
Kanangra Drive
Gwandalan, NSW 2259
Ph: 02 4976 1318
Fax: 02 4972 5189
Email: gwandalan-p.school@det.nsw.edu.au

Dear [contact_title] [contact_first_names] [contact_surname]

Our school has undertaken a new initiative, the Parent Portal, to provide parents with information about each student's progress in our school.

Please log on to the Internet and register for access to our Parent Portal here:
<https://gwandalanps.sentral.com.au/portal/register>

You must use a valid email address to create your username.

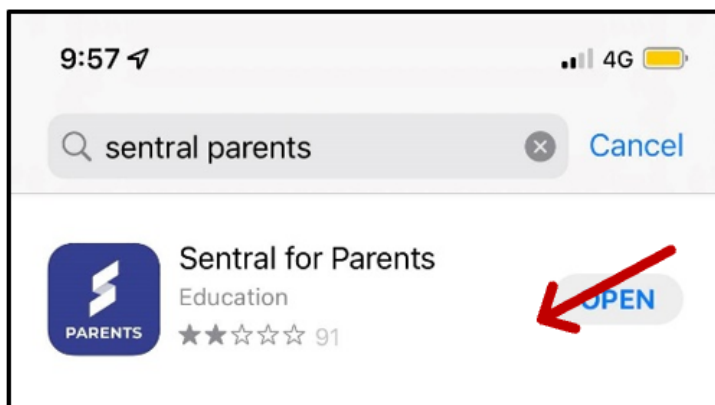
Once successfully registered you will be prompted to enter your username (email address) and the password you created.

To see information from the school and to link to a specific child, please enter the access key provided.

The access key for [redacted] ←

Please note that the access key is case sensitive so copy it into the box, provided on screen, exactly as it appears in this letter.

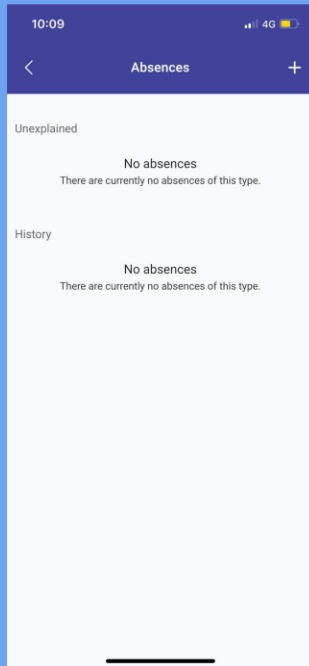
1. **Sign up to the Sentral Parents Portal** using the link <https://gwandalanps.sentral.com.au/portal/register>
2. **Link to your child(ren) using the unique access key** provided in the letter
3. **Download the free Sentral Parents App** & log in



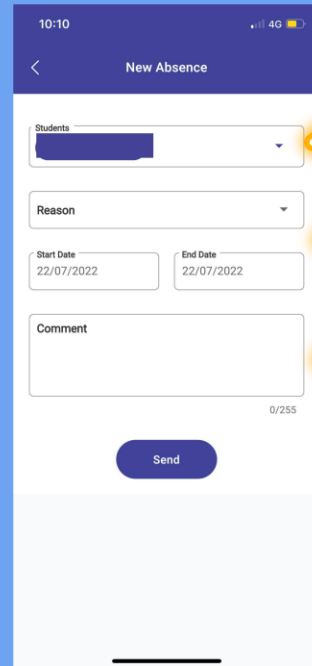


SENTRAL FOR PARENTS APP cont.

USING THE PARENT APP FOR ATTENDANCE

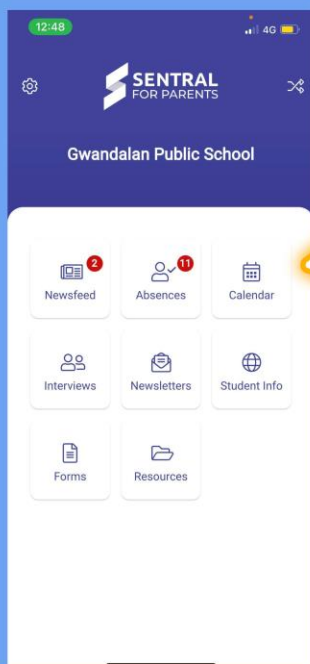


Click on the + icon



Add in student(s) & details

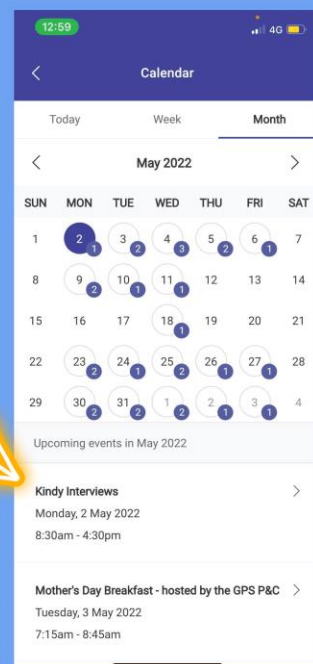
ACCESSING OUR SCHOOL CALENDAR



Log into the Sentral for Parents App & click the calendar tile



Click on the date above & details of events will appear in the list below the calendar





STUDENT LEADERSHIP TEAM

Our Student Leadership Team consists of 6 students, voted in by their peers, who demonstrate the values and attitudes of our school.

In 2023 our Student Leaders are:



Captains – Matari T & Hayleigh B

Vice Captains – Tye G & Zoe A

Prefects – Ivy R & Amelia N

We also have 6 House Captains, 3 from each Sports House. In 2023 our House Captains are:

Coomalong:

Sophie M & Billi N

Awabakal:

Piper F & Grace A

Eurie:

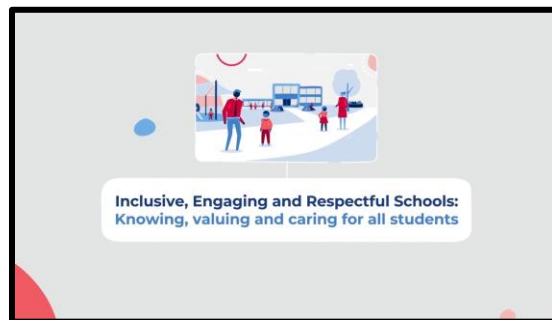
Claire P & Piper W



STUDENT WELL-BEING

INCLUSIVE, ENGAGING & RESPECTFUL SCHOOLS

Gwandalan Public School is committed to explicitly teaching and modelling positive behaviour and supporting all students to be engaged with their learning. Key programs prioritised and valued by the school community are Positive Behaviour for Learning (PBL) and PAX.



Promoting and reinforcing positive student behaviour and school-wide expectations

At Gwandalan Public School we are S.T.A.R.S.

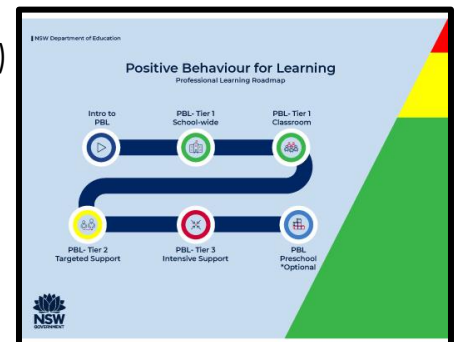
We display **SAFETY** (We are and feel safe and care for others)

We Encourage **TEAMWORK** (We work together as a team)

We **AIM HIGH** (We try our Best)

We Show **RESPECT** (We respect ourselves, others and the environment around us)

So that we can SUCCEED



The care continuum

Students may require different types of intervention delivered in different ways along a continuum of care - from prevention to intensive individual support to best meet their needs.

The continuum of care includes interventions for:

- all students - creating a safe and respectful learning environment
- some students - providing early intervention and targeted support for students at risk of developing negative behaviours
- a few students - supporting students with complex and challenging behaviour needs through intense, individual interventions.





STUDENT WELL-BEING CARE CONTINUUM

Prevention	<ul style="list-style-type: none"> • PBL (Tier 1) • PAX – Good Behaviour Game • Peer Support • Kindergarten Buddies • Rumble’s Quest • Various playground areas • Brain breaks • Breakfast Club • Dhinewan Mentoring • Anti-bullying • Anxiety Project
Early Intervention	<ul style="list-style-type: none"> • WHIN nurse • Behaviour support plans • Risk management plans • PLaSPs & PLPs • School Counsellor • School Chaplain • Learning & Support Team • PALS
Targeted Intervention	<ul style="list-style-type: none"> • RAGE • Seasons for Growth • Top Blokes • PBL (Tier 2) • Seasons for Growth • Zones of Regulation • Police Youth Liaison Officer
Individual Intervention	<ul style="list-style-type: none"> • Attendance plan • Classroom & playground passports • Access requests • Integration Funding Support • SLSO support • Itinerant support teachers • Functional Behaviour assessments • PBL (Tier 3) • External providers • ‘Team around a school’

Behaviour code for students

NSW public schools

NSW public schools are committed to providing safe, supportive and responsive learning environments for everyone. We teach and model the behaviours we value in our students.

In NSW public schools students are expected to:

- Respect other students, their teachers and school staff and community members
- Follow school and class rules and follow the directions of their teachers
- Strive for the highest standards in learning
- Respect all members of the school community and show courtesy to all students, teachers and community members
- Resolve conflict respectfully, calmly and fairly
- Comply with the school's uniform policy or dress code
- Attend school every day (unless legally excused)
- Respect all property
- Not be violent or bring weapons, illegal drugs, alcohol or tobacco into our schools
- Not bully, harass, intimidate or discriminate against anyone in our schools

Schools take strong action in response to behaviour that is detrimental to self or others or to the achievement of high quality teaching and learning.

Behaviour Code for Students: Actions

Promoting the learning, wellbeing and safety of all students in NSW Public Schools is a high priority for the Department of Education.

We implement teaching and learning approaches to support the development of skills needed by students to meet our high standards for respectful, safe and engaged behaviour.

Respect

- Treat one another with dignity
- Speak and behave courteously
- Cooperate with others
- Develop positive and respectful relationships and think about the effect on relationships before acting
- Value the interests, ability and culture of others
- Dress appropriately by complying with the school uniform or dress code
- Take care with property

Safety

- Model and follow departmental, school and/or class codes of behaviour and conduct
- Negotiate and resolve conflict with empathy
- Take personal responsibility for behaviour and actions
- Care for self and others
- Avoid dangerous behaviour and encourage others to avoid dangerous behaviour

Engagement

- Attend school every day (unless legally excused)
- Arrive at school and class on time
- Be prepared for every lesson
- Actively participate in learning
- Aspire and strive to achieve the highest standards of learning

The principal and school staff, using their professional judgment, are best placed to maintain discipline and provide safe, supportive and responsive learning environments. The department provides a policy framework and resources such as Legal Issues Bulletins, access to specialist advice, and professional learning to guide principals and their staff in exercising their professional judgment. In this context the NSW Government and the Department of Education will back the authority and judgment of principals and school staff at the local level.



SUPPORT FOR STUDENTS

LEARNING & SUPPORT



AT A CLASSROOM LEVEL

Teachers adjust aspects of content, process and product in direct response to a student's readiness, interests and learning profile. Teachers may also modify the learning environment in direct response to a student's learning profile.

LEARNING SUPPORT TEAM

Students with additional needs are referred to the Learning Support Team. The Learning Support Team works with students, parents, teachers and key personnel to consider the type and level of adjustments and management strategies that students require to address their learning needs.



INTERVENTION

We employ a number of Intervention teachers who are supporting Literacy and Numeracy programs across K-6. Intervention can take place in small groups or withdrawal from the classroom as well as one to one i.e. teacher-student. Some of the intervention is referred to as 'Bump it up'. This means that this intervention is targeting those students who are doing well and who, the data suggests, have the greatest capacity to achieve in the top two NAPLAN bands in Literacy and Numeracy.



CHAPLAIN

Our Chaplain works alongside some of our students, also contacting and checking in with parents. He is part of the Learning and Support team, with referrals made through the LST team but also by self-referral from individual students and parents. Our Chaplain provides support for those students struggling with anxiety, relationships, grief, loss and bullying as well as mentoring positive values and attitudes. Our Chaplain also facilitates links between school and local support agencies and can enhance support available to students, parents/carers and staff.



SCHOOL COUNSELLOR

The NSW School Counselling Service plays a key role in supporting students, parents, teachers and school staff in public schools. Our Counsellor works directly with students to help them with issues related to learning, peer and family relationships, and managing emotions such as depression, anxiety, worry or isolation. Our Counsellor also provides intervention and assessment services.



Gwandalan Public School is a supportive, inclusive environment where all are valued and aspire to become respectful and resilient learners.



SCRIPTURE

Special Religious Education (weekly scripture) is taken by visiting teachers appointed by the various religious groups using a syllabus they supply. Students where no religion is indicated on their enrolment form are supervised by class teachers during scripture time. Specific Religious classes at Gwandalan Public School are:- Catholic & Anglican. Should you wish to vary your child's Scripture or Values Education lessons a letter stating the changes should be given to the classroom teacher.

TERM DATES

NSW Department of Education

Calendar 2023

January 	February 	March 	April
May 	June 	July 	August
September 	October 	November 	December

Key dates

* Check with your school as starting and finishing dates may change.

- Term start and end dates***
 - Term 1 (Eastern): 27 January to 6 April
 - Term 1 (Western): 3 February to 6 April
 - Term 2: 24 April to 30 June
 - Term 3: 17 July to 22 September
 - Term 4: 9 October to 19 December
- School development days**
 - Term 1 (Eastern): 27 January and 30 January
 - Term 1 (Western): 3 February and 6 February
- School vacation dates**
 - Summer (Eastern): 21 December 2022 to 26 January 2023
 - Summer (Western): 21 December 2022 to 2 February 2023
 - Autumn: 10 April to 21 April
 - Winter: 3 July to 14 July
 - Spring: 25 September to 6 October
 - Summer (Eastern): 20 December 2023 to 29 January 2024
 - Summer (Western): 20 December 2023 to 5 February 2024
- Exam dates**
 - Selective high school placement test: 4 May
 - NAPLAN online test window: 15 March to 27 March
 - Opportunity class placement test: 27 July
- Public holidays**

Scan me for practical school tips!
To help your child get the most out of their school year and to explore our resources, check out our going to school hub at education.nsw.gov.au/going-to-school

School zone speed limits apply on all school days, including school development days.



UNIFORM

School Uniforms are currently sold at Lowes at Lake Haven.

Hats are vital to protect children from the sun all year round and this school has a "No Hat—No Play" in the sun policy.

Labelling All clothing should be clearly marked with your child's name and class. Check that the name is still there after washing! Items found at school are kept in lost property.

Boys <ul style="list-style-type: none">• Black shorts• Long black trousers• School Shirt• White socks• Black Shoes	Girls <ul style="list-style-type: none">• Uniform Dress or shorts• Long black trousers• School Shirt• White socks• Black shoes
<ul style="list-style-type: none">• Unisex: School Jacket or school hoodie• Black Bucket Hat	<ul style="list-style-type: none">• Unisex: School Jacket or school hoodie• Black Bucket hat
SPORT <ul style="list-style-type: none">• School shirt• Black shorts	SPORT <ul style="list-style-type: none">• School shirt• Black shorts





UNIFORM cont.

LOWES

SCHOOLWEAR

**GWANDALAN
PUBLIC SCHOOL**

NOW AVAILABLE AT:

**LOWES
LAKE HAVEN**

**LAKE HAVEN SHOPPING CENTRE
(OPPOSITE K-MART)**

Ph: (02) 4392 7610 | W: [lowes.com.au](https://www.lowes.com.au)